

What is an online course?

SCC's online courses, also called Internet courses, allow students to learn and obtain course credit via the Internet, learning from the location of their choice. Students have unlimited access to course information, a calendar, learning modules and other course materials, and can interact with the instructor.

"Without the opportunities that online classes provide, many working people would not have a way to complete their education."

Online Business Student

Who should take an online course?

Students who are organized, motivated, independent learners and who manage time well should consider these courses. Students need good reading comprehension and good computer skills, with convenient access to a computer with an Internet connection. Please remember online courses require more time and in-depth work than on-campus courses. They require you to work from written directions without face-to-face instruction.

How do I sign up?

- ◆ Apply for admission to the College if you are not already a current student.
- ◆ Complete the advisement process.
- ◆ Register and pay for your courses.

EEO Statement: *Spartanburg Community College does not discriminate on the basis of race, color, religion, age, sex, national origin/ethnic origin or disability in its admissions policies, programs, activities or employment practices.*

SCCOnline at Spartanburg Community College



SCCOnline, the college's distance learning program, provides our students with alternative ways of taking college credit courses. These include online and video course offerings.

SCCOnline provides students with flexible options on where and when they work on their courses.

Our online courses are included in the college course schedule. The registration process is the same as for a regular course. A variety of online courses are offered for students each semester.

For more information about *SCCOnline*, call (864) 592-4961 or toll-free 1-888-364-9080, email us at dinfo@scsc.edu, or check out our website at online.scsc.edu.

Commitment to Quality

Our online classes are academically equivalent to traditional classes taught on campus and are taught by the same faculty.

Our online programs meet the same accreditation standards as all our academic programs.

SCCOnline Toll Free Number 1-888-364-9080

Director of SCCOnline

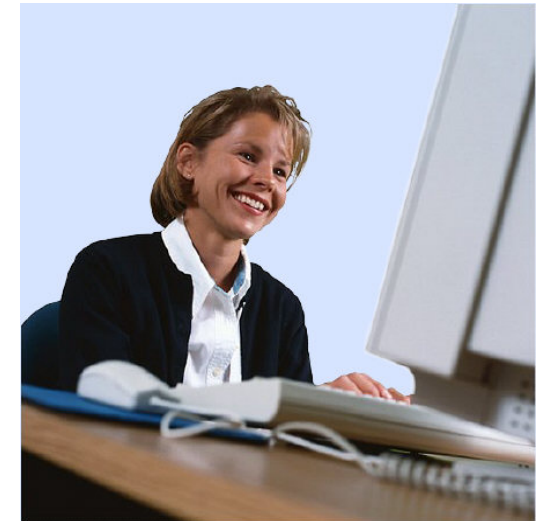
Neil Griffin(864) 592-4763
e-mailgriffinN@scsc.edu

SCCOnline Technical Support

(day).....(864) 592-4899
(evening).....(864) 592-4898
e-mail.....webctadmin@scsc.edu

Admissions Office(864) 592-4800
Book Inn(864) 592-4650
Financial Aid Office(864) 592-4810

Spartanburg Community College SCCOnline



SPARTANBURG
COMMUNITY
COLLEGE

Management Associate Degree Online

Toll Free 1-888-364-9080
dl.scsc.edu

PROGRAM START DATE: Fall or Spring terms

Program Description

Management students develop basic skills to plan, organize, lead and control activities in general business and industry settings. Focus will be placed on supervision, human resource management, accounting, financial planning, budgeting and computer applications. Additional skills will be developed based on the individualized plan of study developed by the student and department head/academic advisor.

Practical Experience

Students complete simulations and research projects in human resource management, accounting, finance and computer software applications.

Professional Opportunities

Supervisor, assistant manager, project manager, account manager.

A. General Education Courses

ECO 210 Macroeconomics

This course includes the study of fundamental principles and policies of a modern economy to include markets and prices, etc.

ENG 101 ENGLISH COMPOSITION I

This college transfer course covers a study of composition in conjunction with appropriate literary selections, with frequent theme assignments to reinforce effective writing.

ENG 102 ENGLISH COMPOSITION II

This college transfer course covers development of writing skills through logical organization, effective style, literary analysis, and research. An introduction to literary genre is also included.

MAT 102 INTERMEDIATE ALGEBRA

This course includes the following topics: properties of numbers; fundamental operations with algebraic expressions; polynomials; systems of equations; ratio and proportion; factoring; functions; graphs; solutions of linear inequalities; and linear and quadratic equations.

MAT 120 PROBABILITY AND STATISTICS

This course includes the following topics: introductory probability and statistics, including organization of data, sample space concepts, random variables, counting problems, binomial and normal distributions, etc.

SPC 205 PUBLIC SPEAKING

This course is an introduction to principles of public speaking with application of speaking skills.

Or

SPC 209 INTERPERSONAL COMMUNICATION

This course is an introduction to the principles of interpersonal communication with emphasis on interpersonal theory as applied to

personal and professional relationships.

B. Required Major Courses

ACC 101 ACCOUNTING PRINCIPLES I

This course introduces basic accounting procedures for analyzing, recording, and summarizing financial transactions.

ACC 102 ACCOUNTING PRINCIPLES II

This course emphasizes managerial accounting theory and practice in basic accounting and procedures for cost accounting, budgeting, cost-volume analysis and capital investment analysis.

BAF 260 FINANCIAL MANAGEMENT

This course is a study of financial analysis and planning. Topics include working capital management, capital budgeting and cost of capital. Financial forecasting, operating and financial leverage.

BUS 121 BUSINESS LAW I

This course is a study of legal procedures, law and society, classifications and systems of law, the contracts, sales, transfer of titles, etc.

BUS 210 INTRODUCTION TO E-COMMERCE BUSINESS

This course is the study of electronic commerce and the operations and applications from the business perspective. Emphasis is placed on business concepts and strategies and how they apply to the process of buying and selling goods and services online. Prerequisite(s): *ENG 023, *MAT 032, *RDG 032

BUS 220 BUSINESS ETHICS

This course includes an exploration of ethical issues arising in the context of doing business. Topics include employee rights and responsibilities, corporate regulations and rights, discrimination, truth in advertising, employee privacy, environmental exploitation, and free enterprise.

BUS 268 SPECIAL PROJECTS IN BUSINESS

This course includes research, reporting and special activities for successful employment in the business world. This course emphasizes the research, execution, and presentation of a business plan. Prerequisite(s): Approval of academic advisor

CPT 101 INTRODUCTION TO COMPUTERS

This course covers basic computer history, theory and applications, including word processing, spreadsheets, databases, and the operating system.

CPT 178 SOFTWARE APPLICATIONS

Using electronic spreadsheet and relational data base management software programs, this course focuses on complex microcomputer applications.

MGT 101 PRINCIPLES OF MANAGEMENT

This course is a study of management theories, emphasizing the management functions of planning, decision making, organizing, leading, and controlling. Emphasis is placed on supervisory principles and techniques required to effectively manage human resources in an organization.

MGT 201 HUMAN RESOURCE MANAGEMENT

This course is a study of personnel administration functions within a business organization. Major areas of study include job analysis, recruitment, selection and assessment of personnel; and wage, salary and benefit administration. Labor union relations will also be covered.

MKT 101 MARKETING

This course covers an introduction to the field of marketing with a detailed study of the marketing concept and the processes of product development, pricing, promotion, and marketing distribution. Other topics will include consumer psychology, research and information systems, advertising and legislative considerations.

C. Electives and Other Additional Courses Required for Graduation

Students must complete 15.0 credit hours of approved electives. There are a number of different online courses offered each semester which you can use to complete the program's requirements for electives. The department head/academic advisor will determine approval.

Minimum semester credit hours required for graduation: 69

For program information contact:

Peter Stone:Program Coordinator
Management Business Technology
Academic Affairs
Phone:(864) 592-4694
E-mail:stonep@sccsc.edu

For admissions information:

Check out our other Online Degrees:
Associate in Arts
Interpreter Training
Management With Marketing Electives

